

## **HELPFUL DEFINITIONS AND ACRONYMS LIST**

This list is provided for free circulation by the Queens Council on Developmental Disabilities. The Queens Council on Developmental Disabilities (QCDD) is a group of professionals, parents, and advocates concerned about people with developmental disabilities living in Queens. The council is authorized by Mental Hygiene Law to advise local and state government on service development and local priorities in regards to city and state resource allocations.

### **HELPFUL DEFINITIONS**

#### **ACCES-VR**

Adult Career and Continuing Education Services-Vocational Rehabilitation, formerly VESID, offers access to a full range of employment and independent living services that may be needed by persons with disabilities through their lives. VR Coordinates policy and services relating to: transition and youth services, vocational rehabilitation, independent living services and business services. <http://www.acces.nysed.gov/vr/>

#### **BIP**

New York State Balancing Incentive Program (BIP) Transformation Fund offers a unique opportunity to engage New York's broad network of highly qualified Developmental Disabilities providers, advocates and local governments in developing systemic improvements that address barriers encountered when working to transform the system of care and non-institutional Long Term Services and Supports (LTSS) for individuals with developmental disabilities. [https://www.health.ny.gov/health\\_care/medicaid/redesign/balancing\\_incentive\\_program](https://www.health.ny.gov/health_care/medicaid/redesign/balancing_incentive_program)

#### **BUDGET AUTHORITY**

When an individual or designated representative has decision making authority over how funds from their PRA are spent on waiver services.

#### **CAPACITY MANAGEMENT**

Capacity Management team reviews placement opportunities in each region using a Federal priority system. Formerly New York State CARES. This was a plan to virtually eliminate the waiting list for residential services for people with developmental disabilities.

#### **Care Coordination/Health Home (CCO/HH)**

A Care Coordination Organization/Health Home will provide Care Management and coordination services that are tailored to specifically help people with I/DD and their families. CCO's/HHs work with people with I/DD and their families to bring together health care and developmental disabilities service providers to develop an integrated approach to service delivery.

#### **CAS**

Coordinated Assessment System is a new assessment tool that has been specifically tailored to capture the unique health and support needs of individuals with developmental disabilities in New York State. [http://www.opwdd.ny.gov/people\\_first/waiver/coordinated\\_assessment\\_system](http://www.opwdd.ny.gov/people_first/waiver/coordinated_assessment_system)

### **CETERFIED COMMUNITY RESIDENTIAL SETTINGS**

For individuals whose needs require support 24 hours a day, seven days a week, OPWDD provides several certified residential settings: IRA, Family care, ICF, ICF/DC.

### **CIRCLE OF SUPPORT**

A group of people consisting of family, friends, community members and support staff who have come together to assist a person to visualize, express and accomplish his/her life interests and goals resulting in a more self-directed life.

### **CONSOLIDATED SUPPORTS AND SERVICE**

A Home and Community Based Services (HCBS) waiver service option that has been approved by the federal Centers for Medicaid/Medicare Services (CMS).

### **DDRO**

Developmental Disabilities Regional Offices, formerly known as DDSO, are the starting point to apply for services. These five regional offices allow for better coordination of services with the State Office of Mental Health, State Department of Health and other agencies with whom OPWDD often partner in providing services. DDROs work with local voluntary provider agencies to improve access to and coordinate services within a region. The Bernard Fineson DDRO is the Queens office. [http://www.opwdd.ny.gov/opwdd\\_contacts/ddro](http://www.opwdd.ny.gov/opwdd_contacts/ddro)

### **DISCO**

Developmental Disabilities Individual Support and Care Organizations are licensed managed care organizations that will coordinate care for the IIDD population on a capitated basis.

### **DSRIP**

Delivery System Reform Incentive Payment program is the main mechanism by which New York State will implement the Medicaid Redesign Team (MRT) Waiver Amendment. DSRIP's purpose is to fundamentally restructure the health care delivery system with the primary goal of reducing avoidable hospital use by 25% over 5 years.

[http://www.health.ny.gov/health\\_care/medicaid/redesign/dsrip/overview](http://www.health.ny.gov/health_care/medicaid/redesign/dsrip/overview)

### **EMPLOYER AUTHORITY**

When an individual or designated representative fully controls all aspects of employing individuals who provide their services.

## **ETP**

Employment Training Program offers individuals an opportunity to work in a paid internship that will lead to permanent employment in a community business. Services include increased job development and job coaching as well as assistance with other employability skills.

[http://www.opwdd.ny.gov/opwdd\\_services\\_supports/employment\\_for\\_people\\_with\\_disabilities/resources\\_for\\_employment\\_services\\_providers/opwdd\\_supported\\_employment\\_services](http://www.opwdd.ny.gov/opwdd_services_supports/employment_for_people_with_disabilities/resources_for_employment_services_providers/opwdd_supported_employment_services)

## **FMS**

Fiscal Management Service sets up an individual financial account for each individual based on the approved CSS Plan and Budget.

## **FRONT DOOR**

The Front Door process gives individuals and families a way to learn about and access services. Participants are offered an understanding of OPWDD's mission and purpose; the process to become eligible for OPWDD supports and services; types of supports and services available including self-directed service options; and where individuals and families can go to get assistance.

<http://www.opwdd.ny.gov/welcome-front-door/home>

Front Door Resource Booklet

[http://www3.opwdd.ny.gov/wp/images/fd\\_resource\\_booklet\\_laurie\\_kelly\\_8-2013.pdf](http://www3.opwdd.ny.gov/wp/images/fd_resource_booklet_laurie_kelly_8-2013.pdf)

## **HOME AND COMMUNITY BASED WAIVER SERVICES**

HCBS Waiver: to be eligible for waiver services, a person must otherwise need Intermediate Care Facilities' (ICF) level services. The waiver allows OPWDD to purchase services in a much more flexible manner than would otherwise be possible under the State Plan. It also allows NYS to purchase Medicaid services for children under the age of 18 without "deeming" or taking into account their parent's income.

## **HOYO**

Home of Your Own training program is open to income-eligible people with developmental disabilities and mental illness, and their parents or legal guardians. The program offers a wide range of supports, including information on low-interest mortgages, as well as homeownership counseling and training programs.

[http://www.opwdd.ny.gov/opwdd\\_community\\_connections/housing\\_initiative/home\\_of\\_your\\_own\\_hoyo](http://www.opwdd.ny.gov/opwdd_community_connections/housing_initiative/home_of_your_own_hoyo)

**IAC**

The Interagency Council of Mental Retardation and Developmental Disabilities Agencies, Inc. (IAC) is a not-for-profit membership organization comprised of more than 120 service providers for individuals with developmental disabilities of all ages and their families in the New York City area. <http://www.iacny.org/>

**ICF**

Intermediate Care Facilities are designed for those individuals whose disabilities limit them from living independently. Services may be provided in an institutional or a community setting.

**ICS**

Individual and Community Supports is a platform designed to provide more flexibility and authority for individuals and families in choosing the supports and services to meet their needs.

**INTEGRATED SETTING**

Individuals should live, work and recreate in settings that are not segregated to serve only individuals with developmental disabilities.

**IRA**

Individualized Residential Alternatives is a certified setting that meets identified health and safety regulatory standards in which support services are delivered using residential habilitative waiver services. Includes supervised residences and supportive apartments.

**ISS**

Individual Supports and Services assists adults with developmental disabilities to live independently in non-certified settings by providing a housing subsidy calculated based on an individual's income and Housing and Community Renewal (HCR) payment standards. [http://www.opwdd.ny.gov/opwdd\\_services\\_supports/supports\\_for\\_independent\\_and\\_family\\_living/individual\\_supports\\_and\\_services](http://www.opwdd.ny.gov/opwdd_services_supports/supports_for_independent_and_family_living/individual_supports_and_services)

**OLMSTEAD DECISION**

In 1999, the U.S. Supreme Court ruled that states, in accordance with the Americans with Disabilities Act (ADA), have an obligation to provide services to individuals with disabilities in the most integrated setting appropriate to their needs.

**OMIG**

The Office of the Medicaid Inspector General (OMIG) is an independent entity within the New York State Department of Health to improve and preserve the integrity of the Medicaid program by conducting and coordinating fraud, waste, and abuse control activities for all State agencies responsible for services funded by Medicaid. <http://www.omig.ny.gov/>

## **OPWDD**

The New York State Office for People with Developmental Disabilities (OPWDD), formerly The New York State Office of Mental Retardation and Developmental Disabilities (OMRDD), is a state agency that sets regulations and guidelines for agencies which provide services to individuals with developmental disabilities and their families. It is responsible for coordinating services for New Yorkers with developmental disabilities.

[http://www.opwdd.ny.gov/opwdd\\_about/overview\\_of\\_agency](http://www.opwdd.ny.gov/opwdd_about/overview_of_agency)

## **NEW YORK STATE CARES**

This is a five-year plan to virtually eliminate the waiting list for residential services for people with developmental disabilities in New York State. The initiative presumes that 7,500 individuals will be served by 2004. In Queens we anticipate the placement of approximately 600 individuals with developmental disabilities.

## **NYSARC**

America's largest non-profit organization supporting people with intellectual and other developmental disabilities and their families since 1949. NYSARC is the New York State Chapter of The Arc: <http://www.nysarc.org/>

## **NYC DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

The Department of Health and Division of Mental Hygiene provide direction, planning, contracting, funding, and oversight for the provision of local mental health, developmental disabilities, and substance abuse services for New York State residents. The Department's funding is derived from a combination of sources, chiefly, New York City Tax Levy, New York State Local Assistance and Voluntary Agency contributions. Within the Department, there is the Bureau of Developmental Disabilities. This Bureau performs the above functions, as well as provides information and referral services.

## **PATHWAY TO EMPLOYMENT**

Pathway to Employment is a person-centered employment planning and support service that provides assistance for individuals to obtain, maintain or advance in competitive employment or self-employment.

[http://www.opwdd.ny.gov/opwdd\\_services\\_supports/employment\\_for\\_people\\_with\\_disabilities/pathway-employment](http://www.opwdd.ny.gov/opwdd_services_supports/employment_for_people_with_disabilities/pathway-employment)

## **PCP**

Person Centered Plan is a process that focuses on the capabilities and strengths of an individual in order to create a vision for a desirable future. It focuses on each person's gifts, talents, and skills, not on deficits and deficiencies.

## **PRA**

Personal Resource Account is the annual target amount of individual funding provided by OPWDD for Consolidated Supports and Services and/or Room and Board supplements. It is determined by the person's level of ability as measured by the Developmental Disabilities Profile (DDP).

### **QUEENS FAMILY SUPPORT SERVICES ADVISORY COUNCIL**

The Queens Family Support Services Advisory Council, under the aegis of the Bernard Fineson DDRO, is comprised of individuals with developmental disabilities and their families who come together to explore the evolving needs of people with developmental disabilities. Members represent This Council, not to be confused with the Queens Council on Developmental Disabilities, meets the first second Monday of each month at Bernard Fineson Developmental Disabilities in Administration Building #80, Basement level Room 8019 or Conference Room at 10:00 A.M..

Participants discuss current matters and concerns related to programs and the services available to or attended by the family members. The meetings provide an opportunity for sharing experiences and considering suggestions for overcoming problems.

### **SELF-ADVOCACY ASSOCIATION FOR NEW YORK STATE**

This organization provides outreach, training, meetings and conferences for individuals with disabilities to promote independence and the ability to speak for themselves or on behalf of others. <http://sanys.org/>

### **SELF- DETERMINATION**

The principle that recognizes the rights of individuals with developmental disabilities to make their own decisions and choices.

### **SELF DIRECTION**

Empowers individuals with developmental disabilities to determine a mix of supports and services that work best for their needs. It gives greater control over the services individuals receive, how they receive them and who provides them. <http://www.opwdd.ny.gov/node/763>

### **SEMP**

Supportive Employment provides the supports individuals need to obtain and maintain paid competitive jobs in the community.

[http://www.opwdd.ny.gov/opwdd\\_services\\_supports/employment\\_for\\_people\\_with\\_disabilities/resources\\_for\\_employment\\_services\\_providers/opwdd\\_supported\\_employment\\_services](http://www.opwdd.ny.gov/opwdd_services_supports/employment_for_people_with_disabilities/resources_for_employment_services_providers/opwdd_supported_employment_services)

### **START UP BROKER**

An individual freely chosen and hired by an individual to assist in the development of a complete and approvable CSS plan and budget. This assistance may include helping potential participants to develop a Circle of Support, facilitate a Person Centered Planning process, create an Individualized Budget and write the CSS Plan. The funds for this service count against the individual's PRA and are incorporated on top of the individual's budget.

### **SUPPORT BROKER**

An independent professional person, hired by an individual with a physical or cognitive challenge, who provides advice, information, and technical assistance to the individual. He/she and his/her family request support to identify ways to achieve personal goals or negotiate individualized funding to purchase desired community based supports and services. The funds for this service count against the individual's PRA and are incorporated within the individual's budget.

### **VOLUNTARY AGENCY**

An agency, usually not-for-profit that receives funds from governmental agencies to provide needed services.

## HELPFUL ACRONYMS

<b>ACCES-VR</b>	Adult Career and Continuing Education Services-Vocational Rehabilitation
<b>ADA</b>	Americans with Disability Act
<b>ADL</b>	Activities of Daily Living
<b>BIP</b>	Balancing Incentive Program
<b>CMCM</b>	Comprehensive Medicaid Case Management (now its MSC)
<b>CMS</b>	Center for Medicaid and Medicare Services
<b>CP</b>	Cerebral Palsy
<b>CPSE</b>	Committee for Pre-School Education
<b>CQC</b>	Commission on Quality of Care
<b>CR</b>	Community Residence
<b>CSS</b>	Consolidated Supports and Services
<b>DC</b>	Developmental Center
<b>DDP</b>	Developmental Disabilities Profile
<b>DDPC</b>	Developmental Disabilities Planning Council
<b>DDRO</b>	Developmental Disabilities Regional Offices
<b>DOB</b>	Division of the Budget (State)
<b>DOE</b>	Department of Education
<b>DOH</b>	Department of Health
<b>DOPIS</b>	Division of Post-Institutional Services
<b>DSS</b>	Department of Social Services (State)
<b>ETP</b>	Employment Training Program
<b>FMS</b>	Financial Management Services Agency
<b>HAI</b>	Hospital Audiences, Inc.
<b>HCBS</b>	Home and Community Based Services Waiver
<b>HOYO</b>	Home of Your Own
<b>HRA</b>	Human Resources Administration (City)
<b>IAC</b>	Interagency Council of Developmental Disabilities Agencies Inc.
<b>ICF</b>	Intermediate Care Facility
<b>ICS I/DD</b>	Individual and Community Supports Intellectual/Developmental Disability
<b>IDEA</b>	Individuals w/w with Disabilities Education Act Individual Education Plan
<b>IFSP</b>	Individual Family Service Plan
<b>IRA ISE</b>	Individual Residential Alternative
<b>ISP</b>	Individualized Service Environment Individualized Service Plan

<b>ISS</b>	Individualized Support Services
<b>MRT</b>	Medicaid Redesign Team
<b>MSC</b>	Medicaid Service Coordination (formerly case management)
<b>DOHMH</b>	NYC Department of Health and Mental Hygiene
<b>NYCRO</b>	NYC Regional Office (NYS OMRDD)
<b>OMIG</b>	Office of the Medicaid Inspector General
<b>OMH</b>	Office of Mental Health (State)
<b>OPWDD</b>	Office for People with Developmental Disabilities
<b>OTC</b>	Occupational Training Center (NYC Board of Education)
<b>PCP</b>	Person centered Plan
<b>PCSS</b>	Plan of Care Support Services
<b>PISP</b>	Preliminary Individualized Service Plan
<b>PL94-142</b>	Public Law 94-142 (Fed. Ed. Law for all Handicapped Children)
<b>PL99-457</b>	Public Law 99-457 (Fed. Ed. Law for Pre-School Children)
<b>PRA</b>	Personal Resource Account
<b>QA</b>	Quality Assurance
<b>QI</b>	Quality Improvement
<b>RFP</b>	Request for Proposals
<b>S/A</b>	Self-Advocacy
<b>SANYS</b>	Self-Advocacy Association of New York
<b>SID</b>	State Self-Determination
<b>SED</b>	NYS Education Department
<b>SEMP</b>	Supported Employment
<b>SEIT</b>	Special Education Itinerant Teacher Services
<b>SIE</b>	Special Instructional Environment
<b>SSI</b>	Supplemental Security Income